

Minutes of the **General Purposes Committee**
of the **Test Valley Borough Council**
held in The Annexe, Crosfield Hall, Broadwater Road, Romsey
on Monday, 24 July 2023 at 5.30 pm

Attendance:

Councillor K North
(Chairman)

Councillor S MacDonald
(Vice-Chairman)

Councillor K Brooks
Councillor Z Brooks
Councillor J Burnage
Councillor A Dowden

Councillor M Flood
Councillor P North
Councillor S Yalden

108

Apologies

Apologies were received from Councillors Adams-King and C Dowden.

109

Public Participation

No members of the public had registered to speak.

110

Declarations of Interest

There were no declarations of interest.

111

Urgent Items

There were no urgent items to consider.

112

Minutes of the General Purposes Committees

Resolved:

That the minutes of the meetings held on 17 April and 3 May 2023 be approved and signed as a correct record.

113

Minutes of the Appointments Sub-Committee

Resolved:

That the minutes of the meeting held on 19 June 2023 be approved and signed as a correct record.

114

HR Policy and Procedure Revisions

The Council has a suite of HR policies and procedures which are used to manage a wide range of employment matters. These are subject to periodic review and update. The report considered updates to the Council's Organisational Change Policy and the Alcohol, Drug and Substance Use policy.

The proposed new policies were discussed with the Unions at a recent Policy and Procedure Review Group meeting and they supported the updates being put forward to both policies under review.

The recommendations were proposed by Councillor K North and seconded by Councillor Flood.

Resolved:

- 1. That the Organisational Change Policy attached at Annex 1 to the report be approved. This new policy will replace the current Management of Change Policy, Redeployment Policy and Procedure and Redundancy Policy and Procedure.**
- 2. That the Alcohol, Drug and Substance Use Policy, attached at Annex 2 to the report, be approved. This policy will replace the current Alcohol, Drugs and Substance Misuse policy.**

(The meeting terminated at 5.50 pm)